



SUPPLEMENTAL BID BULLETIN **BRN-BAC-2025-001**

October 20, 2025

TO : **ALL QUALIFIED/PROSPECTIVE BIDDERS**

SUBJECT : **CLARIFICATIONS TO BIDDING DOCUMENTS FROM THE PRE-BID CONFERENCE HELD
LAST OCTOBER 15, 2025**

PROJECTS : 1 Supply and Delivery of Various Capacities of Silicone Steel Core Pole Type Distribution Transformers Including its Accessories for the 2nd semester of year 2025
2 Supply and Delivery of Various Sizes of Conductor for the 2nd semester of year 2025
3 Supply and Deliver of Various Types of Kilowatt-hour Meters including its accessories for the 2nd semester of year 2025

In accordance with the provisions outlined in Clause #10 of the Instruction to Bidders regarding **Clarification and Amendment of Bidding Documents**, it is stated that "Bidders who have purchased the Bidding Documents may request for clarification(s) on any part of the Bidding Documents or for an interpretation. That, Supplemental/Bid Bulletins may be issued upon the Procuring Entity's initiative for purposes of clarifying or modifying any provision of the Bidding Documents not later than seven (7) calendar days before the deadline for the submission and receipt of Bids".

Consequently, this Bid Bulletin has been issued to address queries and clarifications that were discussed and agreed upon by the members of the Bids and Awards Committee (BAC) and prospective bidders during the Pre-Bid Conference held on October 15, 2025.

I. OPENING OF BIDS

- The Opening of Bids will be held on October 28, 2025, 9:30 A.M. It will take place in person at the SURNECO Main Office, SURNECO Compound Espina Extension, Brgy. Taft, Surigao City.

Please see location map below





Bidders may attend either in person or online (via Zoom platform). However, regardless of the mode of attendance, they must ensure that their bidding documents are received by the Procuring Entity thru the BAC Secretariat on or before the deadline for submission of bids, which is at 9:00 A.M. on 28 October 2025.

II. SECTION II – ELIGIBILITY REQUIREMENTS

1. LEGAL DOCUMENTS (FOLDER 1, ENVELOPE 1)

- a. Statement that the bidder is not “blacklisted” or banned from bidding by the government or any of its agencies, offices, corporation or LGUs, and other private corporations or electric cooperatives; including non-inclusion in the Consolidated Blacklisting Report issued by the Government Procurement Policy Board (GPPB), as provided in Section 69.4 of the IRR-A No. 9184.

REMINDER: DO NOT FORGET TO NOTARIZE THE REVISED OMNIBUS SWORN STATEMENT TO BE INCLUDED UNDER LEGAL DOCUMENTS FOLDER 1, ENVELOPE 1. NON-INCLUSION SHALL MEAN NON-COMPLIANT THAT IS TANTAMOUNT TO DISQUALIFICATION.

NOTE: USE ATTACHED REVISED OMNIBUS SWORN STATEMENT MARKED AS ANNEX A.

- b. Proof of Vat Payment for the past six (6) months shall be from January 2025 to June 2025 under Legal Documents Folder 1, Envelope 1 Number 6 sub-section (a);

2. TECHNICAL DOCUMENTS (FOLDER 1, ENVELOPE 2)

1. For BAC Form No. 6 & 7 – Please provide the needed details as prescribed in the bidding documents illustrated below:

Name of Contract	a.) Owner’s Name b.) Address c.) Telephone Nos.	Nature of Work	Bidder’s Role	a.) Amount at award b.) Amount at Completion c.) Duration	a.) Date Awarded b.) Contract Effectivity c.) Date Completed
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NOTE: FAILURE TO DO SO SHALL BE SUBJECT FOR DISQUALIFICATION

2. **For BAC Form No. 6 & 7** – Completed and On-going projects must be related/same to the Lots to be bid (covering the period from calendar year 2023-2025);

NOTE: LUMPING OF DIFFERENT LIST OF PROJECTS IS PROHIBITED AND SHALL BE SUBJECT FOR DISQUALIFICATION

3. **For BAC Form No. 6** – list of supporting documents shall remain the same and must be completely attached, as follows:

- Notice of Award
- Notice to Proceed issued by the owner
- Certificate of Accomplishment signed by the owner or authorized representative or Check Vouchers with attached receipts and Purchase Orders.

4. **For BAC Form No. 7** – must attach the Certificate of Completion or Certificate of Completion and Acceptance.

5. **The Prospective bidder must have completed a Single Largest Completed Contract (SLCC), that is similar to the contract to be bid, and whose value, adjusted to current prices using the NEA price indices, must be at least fifty percent (50%) of the Approved Budget Cost (ABC) to be bid.** Further please indicate the Single Largest Completed Contract (SLCC) on a separate BAC Form which is ***BAC Form No. 7-A, marked as ANNEX B (Soft Copy Attached)*** and attach the Certificate of



Completion or Certificate of Completion and Acceptance. In case that the inputted Single Largest Completed Contract (SLCC) is lumped with other Electrical Materials/Equipment, the Bids and Awards Committee (BAC) will only extract the amount for the corresponding similar material/equipment on each lot. Please make sure that the similar material/equipment with corresponding amount is identifiable.

NOTE: BAC FORM NOS. 6, 7 & 7-A MUST HAVE DURATION FROM CALENDAR YEAR 2023-2025

3. FINANCIAL DOCUMENTS (FOLDER 1, ENVELOPE 3)

1. Complete set of audited financial statements required must be calendar year 2024, and stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions. Audited Financial Statement filed electronically shall no longer be required to be stamped "received" in accordance with BIR Revenue Memorandum Circular No. 034-2025, however the Tax Filing Reference Number (FRN) or the Tax Return Receipt Confirmation (TRRC) must be included as proof of filing.
2. The prospective bidder's computation for its **Net Financial Contracting Capacity (NFCC)** must be equal or more than the Approved Budget Cost (ABC) of contract to be bid. (Please fill-up BAC Form No.: 8 for NFCC, when credit line BAC Form No.9)

4. CLASS B DOCUMENTS (FOLDER 1, ENVELOPE 4)

- USE ATTACHED REVISED OMNIBUS SWORN STATEMENT (NOTARIZED) MARKED AS ANNEX A

III. SECTION III – INSTRUCTION TO BIDDERS

1. Mode of Payment

100% payment shall be paid upon full delivery of the winning bidder of the materials specified in this bidding provided that their delivery is fully accepted by SURNECO, upon issuance of Certificate of Acceptance

2. Bid Security

Online deposit of Bid Security is allowed; kindly refer to Section 17.2 of the bidding documents.

3. Mode of Awarding

Awarding of contracts for will be on a per lot basis, meaning that each lot will be evaluated and awarded separately.

4. Warranty Bond/Security

The winning bidder shall provide a warranty bond equal to TEN PERCENT (10%) of the Contract Price for the period of ONE (1) year reckoned from the issuance of Final Acceptance in a form of cash or bank guarantee

Form of Warranty Bond/Security	Amount of Warranty Security /Bond (Not less than the required percentage of the Total Contract Price)
a) Cash or Letter of Credit issued by a universal or Commercial Bank; <i>Provided, however, that the letter of Credit shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank</i>	Five percent (5%) of the Total Contract Price
b) Bank guarantee confirmed by a Universal or Commercial Bank	Ten percent (10%) of the Total Contract Price



5. **Bid and Price Validity**

Bids will be valid from **October 28, 2025 to February 26, 2026** or 120 days from the opening of bids.

6. **Delivery Completion**

The successful bidder is required to fulfill the delivery by **30 calendar days from receipt of Notice to Proceed.**

Location for the delivery of materials must be delivered directly to SURNECO warehouse located at SURNECO Compound Espina Extension, Surigao City

7. **Reminding on Subsections:**

6.2 (j) **Shall submit an authorization letter in PDF format their authorized representative to attend the Pre-bid Conference and Opening of Bids. Each Bidder will only be allowed to authorize a maximum of two (2) representatives to attend the face-to-face bidding.** [Emphasis Ours]

13.1 **Alternative Bids shall be rejected and considered as failed.** For this purpose, alternative bid is an offer made by a Bidder in addition or as a substitute to its original bid which may be included as part of its original bid or submitted separately therewith for purposes of bidding. A bid with options is considered an alternative bid regardless of whether said bid proposal is contained in a single envelope or submitted in two (2) or more separate bid envelopes.

19.1 Section 19.1 of the bidding documents shall be amended and read as follows:

"Bidders are required to submit a soft copy of their Eligibility Requirements and Bid Proposals. The soft copy may be submitted either (1) via electronic mail to the official Bids and Awards Committee (BAC) email address: surnecobac@gmail.com, or (2) saved in a Universal Serial Bus (USB) drive to be included in the hard copies of the bidding documents.

The soft copy must be submitted on or before the deadline for submission of bids. All files shall be contained in a password-protected ZIP folder in PDF format to ensure that no bid shall be accessed or opened by any member of the BAC or the BAC Secretariat prior to the scheduled bid opening.

The password to open the ZIP-protected file shall be provided by the bidder only at the start of the Opening of Bids, either through electronic mail or Short Message Service (SMS)."

19.6 Each Bidder shall submit **two (2) sets of bid documents** (1 original and 1 Certified True Copy from the Original Remarks), for the first and second components of its bid. The original and the photocopies of the Bid shall be typed or written in indelible ink and shall be signed by the bidder or its duly authorized representative/s.

NOTE: In the event that a bidder participates in multiple lots, they are required to submit the first and second components of each lot separately.

20 Section 20 of the bidding documents shall be amended and read as follows

"Deadline of Submission of Bids. Last day for the submission of the hard and soft copies of the bid is until **9:00 A.M.** of October 28, 2025. (*See Section 3, Instruction to Bidders Clause 19.1 – 19.3*)."

21 **Late Bids.** Any bid submitted after the deadline for submission and receipt of bids prescribed by the SURNECO, pursuant to **Invitation To Bid Clause 20**, shall be declared **"Late"** and shall not be accepted by the SURNECO through Secretariat.



IV. SECTION V - TECHNICAL SPECIFICATIONS

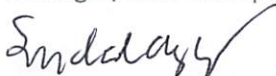
LOT 1. SUPPLY AND DELIVERY OF VARIOUS CAPACITIES OF SILICONE STEEL CORE POLE TYPE DISTRIBUTION TRANSFORMERS INCLUDING ITS ACCESSORIES	
ITEM NO.	SPECIFICATIONS
6	Clamp, Pole, 5" - 6", Type RL
LOT 3. SUPPLY AND DELIVERY OF VARIOUS TYPES AND CAPACITIES OF KILOWATT-HOUR METERS INCLUDING ITS ACCESSORIES	
Single Phase, Class 1, 240 V, 5-100 A, Electronic meter, bottom connected and with transparent meter cover.	
• Ultrasonic welded body • With range of 1000-2000 impulse/kWh • With built-in back-up battery intended for supplying power to the LCD display during power outage. • LCD display must show five integer number and a one decimal number. • With instantaneous display of volt, current and kilowatt. • With line terminal barrier protection. • Direct type copper terminal jumpers. • Terminal Connector and Screw is built all with copper brass. • The meter cover must be reinforced with barrier protection for rain water. • With reinforced glass fiber terminal cover that fits with the barrier protection of the meter cover for additional water protection. • Distance from Line Take off terminal cover to terminal connector is 1.5 inches. • With ready access slot at the side of the terminal cover for line wires to enter. • With certified ERC acceptance testing result and seal.	
Meter Seal Requirement: At least PLASTIC METER SEAL, PADLOCK TYPE	
	

For your information and ready reference.

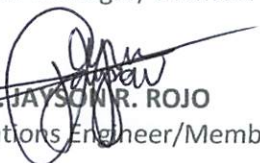
Thank you.


ENGR. MICHAEL O. LUMANCAS
CorPlan Manager / BAC-Chairperson


ENGR. ALLAN N. CARDINES
CSD Manager/ Vice-Chairperson


MS. SHERYLL M. DALAYGON
Accounting Services Supervisor/Member


MS. MARIA GEMMA P. ENSOMO
HRMDD Manager/ Member


ENGR. JAYSON R. ROJO
Operations Engineer/Member



ANNEX A

Omnibus Sworn Statement (Revised)
[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

A F F I D A V I T

I, _____ [Name of Affiant], of legal age, _____ [Civil Status], _____ [Nationality], and residing at _____ [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. [Select one, delete the other.]

[If a sole proprietorship:] I am the sole proprietor or authorized representative and designated representative of _____ [Name of Bidder] with office address at _____ [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of _____ [Name of Bidder] with office address at _____ [address of Bidder];

2. [Select one, delete the other.]

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of _____ [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for _____ [Name of the Project] of the _____ [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for _____ [Name of the Project] of the _____ [Name of the Procuring Entity], as shown in the attached _____ [stated title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. _____ [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. _____ [Name of Bidder] is authorizing the Head of Procuring Entity (HoPE) of SURNECO or its duly authorized representative(s) to verify all the documents submitted;



6. [Select one, delete the rest:]

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of Procuring Entity (HoPE) of SURNECO, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of the _____ [Name of Bidder] is related to the Head of Procuring Entity (HoPE) of SURNECO, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors and controlling stockholders of the _____ [Name of Bidder] is related to the Head of Procuring Entity (HoPE) of SURNECO, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. _____ [Name of Bidder] complies with existing labor laws and standards; and

8. _____ [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:

- Carefully examine all of the Bidding Documents;
- Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
- Making an estimate of the facilities available and needed for the contract to be bid, if any; and
- Inquiring or securing Supplemental/Bid Bulletin(s) issued for the _____ [Name of the Project].

9. _____ [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of _____, 20__ at _____, Philippines.

[insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[insert signatory's legal capacity]

Affiant

SUBSCRIBED AND SWORN TO before me on the date and place above-mentioned, affiant exhibiting his _____ issued on _____ at _____.

Doc. No. _____:

Page No. _____:

Book No. _____:

Series of 2024



Surigao del Norte Electric Cooperative, Inc.

"Gabayan sa Kalamboan"

SURNECO Main Office, Espina Ext., Brgy. Taft * 8400 Surigao City * CARAGA Region * Philippines
Tel. Nos. (086) 231-5175 * Email: surneco_surigao@yahoo.com * Website: www.surneco.com.ph

ANNEX B

BAC Form No.: 7-A (SLCC)

SURIGAO DEL NORTE ELECTRIC COOPERATIVE, INC.

Surigao City

Statement of all Government and Private Contracts completed which are similar in nature

Business Name: _____

Business Address: _____

Name of Contract	d.) Owner's Name e.) Address f.) Telephone Nos.	Nature of Work	Bidder's Role		d.) Amount at award e.) Completion f.) Duration	d.) Date Awarded e.) Contract Effectivity f.) Date Completed
			Description	%		

Submitted by: _____

(Print Name and Signature)